

**Minutes from the June 21, 2017 Meeting of the
Board of Commissioners of the East Orange Parking Authority**

Chairman McKnight called the meeting to order at 6:07 pm. He also read the Sunshine Act-Law, and roll call was taken. The Commissioners present at the meeting were:

Chairman McKnight
Vice-Chair Muhammad
Commissioner Ceballos
Commissioner Owens
Commissioner Lasure

Commissioner Robinson Absent

Tom Calu was present
Kevin McManimon, Board Attorney was present

City Hall Representative was present

Public Portion:

No public portion

Executive Session:

No executive session

Minutes:

Vice-Chair Muhammad made a motion to approve the May 2017 minutes, and was seconded by Commissioner Lasure. All Commissioners in attendance voted in favor, except for Commissioner Ceballos who abstained because she was not present at the May meeting.

Commissioner Ceballos made a motion to approve the February 2017 minutes, and was seconded by Vice-Chair Muhammad. All Commissioners in attendance voted in favor.

General Session:

Commissioner Lasure read the financial report for June 2017.

Vice-Chair Muhammad made a motion to approve the June 2017 bills, and was seconded by Commissioner Owens. All Commissioners in attendance voted in favor.

Tom suggested adding a description column to the check register, and the Board agreed.

Tom recommended removing the description of the Payroll and Credit Card bank accounts from the Agenda. The Board agreed.

Kevin McManimon told the Board that he will send a counter offer for the office lease to Evergreen Equities.

Tom informed the Board that at a meeting he, Tasha, and Kevin McManimon had with Valerie Jackson and Bill Senande, the issue of Overnight Street Parking coverage areas, and ticket dismissal was discussed. Valerie stated that she will coordinate a meeting with the EOPD and Parking Authority to try and map out who will cover what area. Valerie mentioned the possibility of the Parking Authority covering the same areas the Police Aides were scheduled to do. Tom asked if that information, as well as the frequency each area was covered etc. could be provided at the upcoming meeting.

Tasha will provide Bill and Valerie a copy of the EOPA Overnight Street Parking dismissed ticket report she received from the EO Municipal Court. Bill agreed to review the report, and speak with the Court in effort to stop the dismissal of valid tickets.

Tom informed the Board that Tasha hired a day Parking Enforcement Officer, and an officer who will work on Saturday, and that Traci Odom's employment status has been changed to Full Time.

Tom recommended interviewing two brokers to find out how they would market the EOPA lots that are for sale, and forward that information on to the Board. Tom mentioned that he would like for the lots to be sold prior to

the start of the winter season, thus eliminating the need for plowing, maintenance, and insurance etc..

Kevin informed the Board that once he makes minor changes to the Park Mobile Contract it will be ready for the Board to sign. His goal is to have it ready by the July 2017 Board Meeting.

Commissioner Owens made a motion to approve the 2017 Adopted Budget, and was seconded by Vice-Chair Muhammad. All Commissioners in attendance voted in favor.

Tom informed the Board that we have yet to receive the \$10,000 check from the developer for their contribution for the Parking Study.

Adjournment:

At 7:30pm Commissioner Lasure made a motion to adjourn the meeting, and was seconded by Vice-Chair Muhammad. All Commissioners in attendance voted in favor.

The meeting was adjourned at 7:30pm.