

**Minutes from August 17, 2016 Meeting of the  
Board of Commissioners of the East Orange Parking Authority**

Chairman McKnight called the meeting to order at 6:10 pm. He also read the Sunshine Act-Law, and roll call was taken. The Commissioners present at the meeting were:

Chairman McKnight  
Vice-Chair Muhammad  
Commissioner Owens  
Commissioner Ceballos  
Commissioner Harris  
Commissioner Robinson was absent

The Board Attorney Kevin McManimon was also present.  
Tom Calu was also present

**Public Portion:**

Mayor Lester Taylor stopped by to thank the EOPA Board Commissioners for their hard work and dedication, and invited the Board to attend City events.

**Executive Session:**

No Executive Session

**Minutes:**

Approval of the June 2016 minutes was tabled until the next meeting.

Commissioner Ceballos made a motion to approve the July meeting minutes, and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor.

## **General Session:**

Commissioner Harris read the financial report for July 2016.

Commissioner Owens made a motion to pay the August 2016 bills and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor.

Chairman McKnight advised the Board that PNC bank is working on the details for a Company Credit Card for Tasha.

Tom Calu posed the idea of using the NJ Transit parking spaces located under the East Orange Train Station while redevelopment is going on, and possibly having the EOPA take over and manage it in the future.

Vice-Chair Muhammad made a motion to approve Resolution No. 4 of 2016 authorizing the Purchase of 2 new IPS MS1 model pay stations, and was seconded by Commissioner Ceballos. All commissioners in attendance voted in favor.

Commissioner Ceballos made a motion to approve Resolution No. 5 of 2016 Authorizing Garden State Appraisers and Consultants to appraise lots 2D, 4E, 5A, 5E, and 7B, and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor.

Commissioner Ceballos made a motion to approve the purchase of a meter pole straightener, and was seconded by Commissioner Owens. All commissioners in attendance voted in favor.

Tom informed the board that there is no administrative fee associated with the National or New Jersey coop.

Tom recommended installing the new IPS MS1 Pay Stations in the current pay station locations at the Library and City Hall, installing IPS single space meters a few at a time in the near future. The Board would like for Tom to explore options for funding the single space meters, possibly the City or grants.

Commissioners would like to have temporary signs put up at the library and City Hall pay stations advising people that parking is free until the new pay stations are installed.

Tom recommended seal coating lot 3J (Library) to prevent further damage. Vice-Chair Muhammad would like to know how long the seal coating will last, and would like for Tom to check with public works director Chris Coke as they have experience with seal coating.

Tom asked the Board for permission to have an Engineering firm assess the conditions of the lots, and create designs & specs for them. The Board would like for Tom to check with Chris Coke director of Public Works for assistance with this.

Tom recommended having a Property Maintenance/Meter Maintenance Manager to oversee lot and meter repairs, and issues.

Kevin McManimon informed the board that he will stay on as Board Attorney while the Authority finds a replacement.

### **Adjournment:**

At 8:15pm Commissioner Owens made a motion to adjourn the meeting and was seconded by Commissioner Ceballos. All Commissioners in attendance voted in favor.

The meeting was adjourned at 8:15pm.