

**Minutes from October 19, 2016 Meeting of the  
Board of Commissioners of the East Orange Parking Authority**

Chairman McKnight called the meeting to order at 6:10 pm. He also read the Sunshine Act-Law, and roll call was taken. The Commissioners present at the meeting were:

Chairman McKnight  
Commissioner Harris  
Commissioner Ceballos  
Commissioner Robinson  
Vice-Chair Muhammad was absent  
Commissioner Owens was absent

Tom Calu was present  
Ibrahim - City Hall Representative was present

**Public Portion:**

No public portion

**Executive Session:**

No Executive Session

**Minutes:**

Approval of the September 2016 minutes was tabled until the next meeting as all Commissioners that were present for the September meeting were not present at this meeting to vote.

**General Session:**

Commissioner Harris read the financial report for September 2016.

Commissioner Ceballos made a motion to pay the October 2016 bills and was seconded by Commissioner Robinson. All Commissioners in attendance voted in favor.

Patrick with Holland & Company explained the 2016 amended budget. He advised the Board that the amended figures were based on the anticipated changes for the year.

Patrick recommended that the Authority increase salaries for employees as the budget allows. The Board advised Patrick that some salaries have been increased and will continue to increase over time.

Patrick informed the Board that there are new compliance requirements that the state has put in place for the audit that requires a peer review. His company will have to hire an outside company to review their work, which would result in a rate increase for their services.

Patrick informed the board that he speaks with Tasha regularly, and he and his firm are available to answer questions, and attend meetings upon the Board's request.

Commissioner Ceballos made a motion to approve Resolution No. 6 of 2016 Amended 2016 Budget, and was seconded by Commissioner Robinson. All Commissioners in attendance voted in favor.

Commissioner Robinson made a motion to approve Resolution No. 11 of 2016 - Introduction of the 2017 Budget, and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor.

Commissioners decided to table the time frame for covering the meters for the holidays until the next meeting. They would like for Tom and Tasha to check with nearby Parking Authorities to find out when they will start covering their meters, and provide that information at the next meeting.

Tom informed the Board that AMG Corporation will be setting up the software for credit card transactions to be processed through First Data Corporation.

Chairman informed the Board that an order has been placed for a Ford Fiesta 4 door vehicle through NJ State Cooperative Purchasing as per the Board's approval.

As per Tom's request the City's Insurance representative is in the process of reviewing the Authority's insurance policies to see if they are adequate.

Tom advised the Board that appraisals for the excess lots being considered for sale should be ready by the next meeting.

Tom advised the Board that there is nearby alternative overnight parking on the street for lot permit holders who currently park in authority lots that are being considered for sale. Permit holders are currently paying \$660.00 per year for lot permit parking. Annual Street Parking is \$150 per year, a savings of \$510.00.

Chairman informed the Board that at a meeting he and Tom had with Valerie Jackson, she advised them that the request for the East Orange Police Department to provide police radios to the Authority for safety reasons was denied by the EOPD Director.

Commissioners would like to find out if Evergreen Equities who leases EOPA Lot 2A is subleasing spaces in the lot. The Board would also like to renegotiate the lease, which expired in 2013.

**Adjournment:**

At 8:30pm Commissioner Harris made a motion to adjourn the meeting and was seconded by Commissioner Robinson. All Commissioners in attendance voted in favor.

The meeting was adjourned at 8:30pm.