

**Minutes from the June 20, 2018 Meeting of the
Board of Commissioners of the East Orange Parking Authority**

Chairman McKnight called the meeting to order at 6:05 pm. He also read the Sunshine Act-Law, and roll call was taken. The Commissioners present at the meeting were:

Chairman McKnight
Commissioner Lasure
Commissioner Owens
Commissioner Robinson

Vice-Chair Muhammad was absent

Tom Calu was present
Kevin McManimon, Board Attorney was not present

Public Portion:

No public portion this meeting

Minutes:

Approval of the May 2018 meeting minutes was tabled until the July 2018 meeting as Commissioners that were present for the May meeting were not present at this meeting to vote.

Executive Session:

Executive Session started at 6:14pm. Executive Session ended at 6:34pm.

General Session:

Commissioner Lasure read the Financial Report for May 2018.

Commissioners discussed the Mayor's office suggestion of using some of the Authority's under utilized lots as a parking alternative for residents who

are not allowed to park on the street when the roads are snow covered. Commissioners would like for Tom to Contact Councilman James to let him know that the Authority is to be consulted prior to implementation.

Commissioner Lasure made a motion to approve the June 2018 bills to be paid, and was seconded by Commissioner Robinson. All Commissioners in attendance voted in favor.

Tom suggested communicating to Councilman James our desire to install a temporary fence around Lot 2D Next to Auto Zone for safety reasons, and to minimize upkeep of the lot. The Board was in agreement.

Tom also suggested communicating to Councilman James that the Authority is considering leasing Lot 2D and other lots that were removed from the listing, until a redevelopment opportunity presents itself in those areas. The Board agreed.

Tom suggested that we find more creative uses for our under utilized lots that are no longer listed for sale, and the Board agreed.

Tom suggested that the Authority should develop a Capital Improvement Plan for our lots, not including the leased ones. We need to establish what is needed to put them in a stabilized and safe condition, have a subsurface investigation conducted to identify any evidence of caved in sewer systems underneath, obtain drawings of all of our lots with spacing and striping, and find out what it would take to put them in asthetically pleasing conditions. The Board agreed with Tom's suggestion.

Tom suggested preparing and sending a memo to Chris Coke, Public Works Director by way of Tasha to ask him to prepare a preliminary assessment of our lots and identify immediate priorities, provide a cost estimate for such assessment, and to put into perspective the long term cost of accomplishing these improvements. The Board was in agreement.

Adjournment:

At 6:59 pm Commissioner Robinson made a motion to adjourn the meeting, and was seconded by Commissioner Lasure. All Commissioners in attendance voted in favor.

The meeting was adjourned at 6:59pm.