

**Minutes from March 18, 2015 Meeting of the  
Board of Commissioners of the East Orange Parking Authority**

Chairman McKnight called the meeting to order at 6:15 pm. He also read the Sunshine Act-Law and took the roll call. The Commissioners present at the meeting were:

Chairman McKnight  
Vice-Chair Muhammad via telephone conference at 6:35pm  
Commissioner Robinson  
Commissioner Harris  
Commissioner Ceballos  
Commissioner Owens

The Board Attorney Kevin McManimon was also present.

Lenny Bier for Public Portion  
Valerie Jackson City Hall

City Hall Representative was also present

**Public Portion:**

Mr. Lenny Bier went over the Parking Study he conducted. Mr. Bier stated that the East Orange Parking Authority is a very efficiently run authority given its resources.

He stated that the authority implemented all the recommended changes from the last Parking Study that was conducted by Mr. Monetti.

Mr. Bier recommended increasing meter rates to a \$1 an hour in certain areas, updating some of our existing meters in busy areas to electronic meters where credit cards can also be used as a form of payment.

He also stressed the importance of fine sharing with the city for the tickets the Authority writes, thus allowing the authority to hire more Parking Enforcement Officers which would increase meter revenue.

He also recommended having the city turn overnight street permit parking revenue. Sales, and enforcement responsibility to the Parking Authority.

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Mr. Bier recommended selling some of our lots that are less productive. He recommended moving meters in areas where there is already ample parking from businesses, and placing them in other areas where they are more likely to be used.

He also recommended having Tasha Jackson be head of Operations and hiring a Part Time not Full Time Executive Director.

Mr. Bier also suggested that if we were to make parking at City Hall Transient parking that we have the rates be between \$6 and \$8 a day.

Valerie Jackson stated that she will propose fine sharing, increasing meter rates, if the city will pay for a P/T Executive Director for the Authority, and turning overnight street permit parking to the Authority to City Council.

Valerie asked Kevin, the Board Attorney to draw up a fine sharing agreement.

Valerie also requested that at least one Board member and a backup be available to attend planning meetings which are held on Thursdays at City Hall at 4pm twice a month.

### **Executive Session:**

No Executive Session this meeting.

### **Minutes:**

Approval of the minutes were tabled until the next board meeting.

### **Financial Report:**

Commissioner Harris read the Financial Report for the month of February 2015.

### **General Session:**

Commissioner Harris made a motion to pay the March 2015 bills, and was seconded by Commissioner Robinson. All Commissioners in attendance voted in favor.

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Commissioners discussed using the insurance money that was received for the stolen truck to purchase a new or used truck, and get the snow plow and spreader in the summer. The Board does not wish to repair the truck that was stolen.

Commissioners decided to work on Per Diem guidelines, and update the employee manual with productivity guidelines for PEO's.

**Adjournment:**

At 8:11pm Commissioner Robinson made a motion to adjourn the meeting, and was seconded by Vice-Chair Muhammad. All Commissioners in attendance voted in favor.

The meeting was adjourned at 8:11pm.