

**Minutes from January 21, 2015 Meeting of the  
Board of Commissioners of the East Orange Parking Authority**

Chairman McKnight called the meeting to order at 6:10 pm. He also read the Sunshine Act-Law and took the roll call. The Commissioners present at the meeting were:

Chairman McKnight  
Vice-Chair Muhammad  
Commissioner Robinson (via telephone)  
Commissioner Harris  
Commissioner Ceballos

The Board Attorney Kevin McManimon

East Orange City Hall representative was present.

**Public Portion:**

No public Portion

**Executive Session:**

Commissioners reviewed Kitrenia's annual review.

**Minutes:**

Commissioner Harris made a motion to approve the December 2014 minutes, and was seconded by Vice-Chair Muhammad. All Commissioners in attendance voted in favor with the exception of Commissioner Ceballos who was not in attendance at the December 2014 meeting.

**Financial Report:**

Commissioner Harris read the December 2014 financial Statement.

Vice-Chair Muhammad made a motion to pay the January 2015 Bills and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor. Commissioner Ceballos abstained.

## **General Session:**

Commissioners and Kevin discussed Lease renewal for the Office and Lot 2A. Commissioners agreed to keep the rates for each the same with a 2yrs office lease with a 1 year renewal option.

Vice-Chair Muhammad made a motion to give Kitrenia a \$900.00 bonus for her annual review. All Commissioners voted in favor with the exception of Commissioner Ceballos who abstained.

Chairman McKnight discussed a meeting he had with Missy from City Hall regarding some things that the city could help the Parking Authority with, such as helping with lot repairs, tree/branch removal, police radios, and Salt.

As per Missy the City Mayor has an Executive Director in mind for the Parking Authority. Commissioners would like to interview the perspective Executive Director candidates, and make the decision as to who would be hired. They also discussed the Parking Authority's desire for revenue sharing.

Missy discussed the city's desire to build a parking deck with the help of the Parking Authority.

Missy also suggested that Tasha's title be changed from Senior Administrator to reflect what her actual duties are.

Commissioners discussed that PEO Manning is no longer available to work.

Chairman McKnight gave all Commissioners a guideline to review for per diem employees.

Kevin discussed RFP's for Auditor and Counsel service. They will both be published in the newspaper in February, and placed on the EO Parking Authority Website. The Authority will continue to use Holland & Co. in the meantime from month to month.

Vice-Chair Muhammad made a motion to reject the proposal from Holland & Co. for Auditor services. Chairman McKnight, Vice-Chair Muhammad, and Commissioner Harris voted in favor. Commissioner Ceballos abstained.

**Adjournment:**

At 7:30 PM Vice-Chair Muhammad made a motion to adjourn the meeting, and was seconded by Commissioner Ceballos. All Commissioners in attendance voted in favor.

The meeting was adjourned at 7:30PM.