

**Minutes from March 16, 2016 Meeting of the  
Board of Commissioners of the East Orange Parking Authority**

Chairman McKnight called the meeting to order at 6:15 pm. He also read the Sunshine Act-Law, and roll call was taken. The Commissioners present at the meeting were:

Chairman McKnight  
Vice-Chair Muhammad - Arrived at 7:10pm  
Commissioner Owens  
Commissioner Robinson was absent  
Commissioner Harris  
Commissioner Ceballos

The Board Attorney Kevin McManimon was also present.

**Public Portion:**

No Public Portion

**Executive Session:**

No executive session this meeting

**Minutes:**

Approval of the February 2016 minutes was tabled until the next meeting.

**General Session:**

Commissioner Harris read the financial report for February 2016.

Commissioner Harris made a motion to pay the March 2016 bills and was seconded by Commissioner Ceballos. All Commissioners in attendance voted in favor with the exception of Vice-Chair Muhammad who was not yet in attendance.

Commissioner Owens made a motion to increase the Per-Diem PEO (Parking Enforcement Officer) Salary to \$11.00 hr., Changing Robin Woodson to P/T PEO and increase her salary to \$13.00 hr, Increase P/T Maintenance Rate to \$12hr, Change Traci Odom to P/T and increase salary

to \$12 per hr., increase Kitrenia Friday's rate to \$15.00 hr, increase maintenance Vendor Louis' rate to \$11hr, effective April 1, 2016, and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor with the exception of Vice-Chair Muhammad who was not yet in attendance.

The Board decided to set the salary range for a P/T Executive Director to be \$30,000-\$50,000 a year.

Commissioner Ceballos made a motion to convert 10 spaces on North Munn Avenue on the side of the post office to commuter permit parking spaces at a rate of \$60 per month, and was seconded by Vice-Chair Muhammad. All Commissioners in attendance voted in favor.

The Board reviewed Tasha's list of recommendations and time line for changes and improvements, and approved the recommendation for changing the meter rates on Evergreen, Central, and the Court House immediately.

Chairman McKnight informed the Board that Tasha discovered that the EO Court was dismissing valid overnight street permit tickets if people brought in their permit receipt. The information will be forwarded to the Chief Judge and prosecutor.

Commissioner Harris will check into having Lots 4e, 5e, 5a, and 7b appraised. The Board agreed not to use a realtor for the sale of the lots.

The Board would like for Tasha and Commissioner Ceballos to review the Executive Director applicants and narrow it down to those that best meet the qualifications, and provide copies to the Board at the April meeting.

At 7:50 pm Commissioner Harris made a motion to adjourn the meeting and was seconded by Commissioner Owens. All Commissioners in attendance voted in favor.

The meeting was adjourned at 7:50pm.