

**Minutes from November 19, 2014 Meeting of the
Board of Commissioners of the East Orange Parking Authority**

Chairman McKnight called the meeting to order at 6:32 pm. He also read the Sunshine Act-Law and took the roll call. The Commissioners present at the meeting were:

Chairman McKnight
Vice-Chair Muhammad
Commissioner Robinson
Commissioner Harris arrived at

The Board Attorney, Kevin McManimon, was absent.

East Orange City Hall representative was present

Public Portion:

No public portion this meeting.

Executive Session:

No Executive Session this meeting.

Minutes:

Vice-Chair Muhammad made a motion to approve the October 2014 minutes, and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor.

Financial Report:

Commissioner Harris read the October 2014 financial Statement.

Vice-Chair Muhammad made a motion to pay the November 2014 Bills and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor.

Commissioner Harris made a motion to pay the November 2014 bills, and was seconded by Vice-Chair Muhammad. All Commissioners in attendance voted in favor.

November 19, 2014 Board Meeting

General Session:

Commissioners would like to have the Financial Statement from the previous month included in the current meeting folders for comparison.

Commissioners discussed the damage to the rental car. EOPA has to pay a \$1000.00 deductible. The insurance co. will cover the balance. Commissioners would like for someone in management to pick up and drop off rental cars going forward.

Commissioner Robinson requested that we start using the vehicle damage log sheet again.

Commissioners requested that we obtain legal paperwork to keep on file from Mr. Warren's Daughter stating that she is executor of his estate in order to pay her for renting a parking space at the garage.

Vice-Chair Muhammad made a motion to approve Resolution # 2 of 2014 for the 2015 Holiday Schedule, and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor.

Vice-Chair Muhammad made a motion to approve Resolution #3 of 2014 for the 2015 Board Meeting Schedule, and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor.

Commissioners decided to cover the meters on EOPA designated meters for holiday parking from December 12, 2014 until January 2, 2015.

Commissioners requested that the accountant attend a Board meeting in order to go over the budget and list of services they provide for us.

Vice-Chair Muhammad made a motion to introduce the 2015 Budget and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor.

Commissioner Harris made a motion to give \$50 Holiday Bonus to the PEO's and Maintenance Staff, and \$75 for the office staff, and was seconded by Vice-Chair Muhammad. All Commissioners in attendance voted in favor.

Adjournment:

At 7:47PM Vice-Chair Muhammad made a motion to adjourn the meeting, and was seconded by Commissioner Harris. All Commissioners in attendance voted in favor.

The meeting was adjourned at 7:47PM.