

**Minutes from the July 17, 2019 Meeting of the  
Board of Commissioners of the East Orange Parking Authority**

Chairman McKnight called the meeting to order at 6:12pm. He also read the Sunshine Act-Law, and roll call was taken. The Commissioners present at the meeting were:

Chairman McKnight  
Vice-Chair Muhammad  
Commissioner Owens  
Commissioner Robinson  
Commissioner Lasure (Absent)

Kevin McManimon Board Attorney was present.

**Public Portion:**

No public portion

**Minutes:**

Commissioner Owens made a motion to approve the June 2019 meeting minutes, and was seconded by Commissioner Robinson. All Commissioners in attendance voted in favor.

**Executive Session:**

At 6:21pm Vice-Chair Muhammad made a motion to go into executive session, and was seconded by Commissioner Owens. All commissioners in attendance voted in favor.

Kevin informed the Board that the Food Truck lease for Steak and Take has been finalized. The Mama Sweets owner has declined to enter into an agreement, and wishes to pay daily. Chairman McKnight advised the Board that Tasha is going to collect from the meter where Mama Sweets parks separately in order to track revenue. Kevin will reach out to Mama Sweets again to enter into an agreement, per the Board's preference.

Kevin advised the Board that he drafted the new lease for Lot 2C Extra Supermarket and is still waiting for a response. Kevin will follow up.

At 6:35pm Commissioner Owens made a motion to end executive session and was seconded by Commissioner Robinson. All commissioners in attendance voted in favor.

**General Session:**

Chairman McKnight read the Financial Report for June 2019.

Vice-Chair Muhammad made a motion to adopt Resolution No. 6 of 2019; Adoption of the 2019 Budget, and was seconded by Commissioner Robinson. All Commissioners in attendance voted in favor.

The Board discussed the outstanding fine sharing revenue owed to the Parking Authority from the City. Kevin recommended that the Authority and the City have a discussion where the City indicates specifically what they believe are improvements or short comings if any, they would like to see the Authority address. The Board agreed to hold off on hiring additional employees until we receive fine sharing revenue from the city.

Kevin informed the Board that he is working on the Bid Advertisement for repair and improvement for Lot 1E 147 S. Harrison Street.

The Chairman advised the Board that per Tasha the 2018 Audit should be completed by July 31, 2019.

**Adjournment:**

At 7:15pm Vice-Chair Muhammad made a motion to adjourn the meeting, and was seconded by Commissioner Robinson. All Commissioners in attendance voted in favor.

The meeting was adjourned at 7:15pm.