

**Minutes from the March 18, 2020 Meeting of the
Board of Commissioners of the East Orange Parking Authority**

Chairman McKnight called the meeting to order at 6:00pm. He also read the Sunshine Act-Law, and roll call was taken. Due to the COVID-19 pandemic the meeting was held via teleconference. The following Commissioners participated:

Chairman McKnight
Vice-Chair Muhammad
Commissioner Lasure
Commissioner Owens Left the teleconference call at 7:00 pm

Kevin McManimon, Board Attorney also participated

Public Portion:

No public portion

Minutes:

Vice-Chair Muhammad made a motion to approve the November 2019 minutes and was seconded by Commissioner Owens. Vice-Chair Muhammad, Commissioner Owens, and Chairman McKnight voted in favor. Commissioner Lasure abstained because he was not present for the November 2019 meeting.

Commissioner Owens made a motion to approve the December 2019 minutes and was seconded by Commissioner Lasure. Commissioner Lasure, Commissioner Owens, and Chairman McKnight voted in favor. Vice-Chair Muhammad abstained because she was not present for the December 2019 meeting.

Executive Session:

No Executive Session this meeting.

General Session:

Commissioner Lasure read the February 2020 Summary of Finances.

Commissioner Owens made a motion to pay the March 2020 bills and was seconded by Commissioner Lasure. All commissioners in attendance voted in favor.

Kevin suggested that the Board advertise a new RFB (Request for Bids) for the repair of Lot 1E located at 147 S. Harrison Street, and the Board agreed.

Vice-Chair Muhammad made a motion to approve Resolution No. 1 of 2020 (K. Friday Personnel Matter) and was seconded by Commissioner Owens. All Commissioners in attendance voted in favor.

Commissioner Owens made a motion to approve Resolution No. 2 of 2020 (R. Henry Personnel Matter) and was seconded by Commissioner Lasure. All Commissioners in attendance voted in favor.

Vice-Chair Muhammad made a motion to approve Resolution for Counsel services and was seconded by Commissioner Owens. All Commissioners in attendance voted in favor.

Vice-Chair Muhammad made a motion to approve Resolution for 2019 Audit services and was seconded by Commissioner Owens. All Commissioners in attendance voted in favor.

Chairman McKnight informed the Board that the new Website is being worked on and should be ready soon.

Kevin informed the Board that Extra Supermarket had paid the old rate for August 2019 thru March 2020, and once the new Lot 2C Lease and rate is finalized we can move forward with collection of the difference due for each of those months.

The Board agreed to increase the per space cost to \$45 in the new Lot 2H Probation Lot Lease with a 5-year term. Kevin will draft a new lease and reach out to the owner of Evergreen Equities to see if he is open to allowing the non-profit organization to use the lot for events when needed.

Chairman McKnight informed the Board that Tasha suggested covering the meters in the business district as a result of the COVID-19 Pandemic to offer some relief to the businesses and community until further notice, which is in line with what nearby agencies are doing. Vice-Chair Muhammad made a motion to cover the meters in the business district until further notice as a result of the COVID-19 pandemic and was seconded by Commissioner Lasure. All Commissioners in attendance voted in favor except Commissioner Owens who had left the teleconference at the time of the vote.

Chairman McKnight informed the Board that the City has an outstanding fine sharing balance of \$228,390, and that we have not received a payment from them in 2 years as of this coming May.

Adjournment:

At 7:10 pm Vice-Chair made a motion to adjourn the meeting and was seconded by Commissioner Lasure. All Commissioners in attendance voted in favor except Commissioner Owens who was not on the conference call at the time of the vote.

The meeting was adjourned at 7:10 pm.